A Safety Awareness Plan

2025

League Version

Vero Beach Little League

City: Vero Beach State: Florida

LEAGUE ID #: 03091702

2025 Qualified Safety Plan Requirements

- 1. League Safety Officer on file with Little League Headquarters: Kyle Eskew 772-633-2549
- 2. Vero Beach Little League will distribute a paper copy of this Safety Plan to all Managers/Coaches, League volunteers, and the District Administrator.
- 3. Emergency Phone Number: 911

Local Police Emergency: 911 Local Fire Emergency: 911

2025 VBLL Board of Directors

League President: League Coaching Coordinator:

George Williams Nick Novak 772-473-1571 772-321-0416

League Vice President: League Umpire-in-Chief:

Ali Gholson Jon Collins 714-336-9975 321-749-1419

League Secretary: League Information Officer:

Taylor O'Brian Jackie Sartain 772-678-1089 772-766-1867

League Treasurer: League Sponsorship/Fundraising
Thomas Welch
Manager:

Thomas Welch Manager: 615-305-0774

615-305-0774 Chris McIntosh League Safety Officer: 772-485-4000

re Safety Officer: 772-485-4000

Kyle Eskew League Community Outreach:

772-633-2549

League Player Agent:

League Officer:

Chris Barcus Hans Stancil 772-321-2786 772-696-2303

This list will be posted in the dugout areas.

4. Vero Beach Little League will use the Official Little League 2025 **JDP Quick APP** form to screen all of our volunteers.

Vero Beach Little League will require at least one Manager/Coach from each team to attend **Fundamentals Training** each year. Every Manager/Coach will attend this training at least once every 3 years.

5. Next Fundamentals Training Date: January 13th, 2025

Fundamentals Training Site: Michael Sports Complex

Training will be conducted by: VBLL Board Staff and Approved Coaches

Vero Beach Little League will require at least one Manager/Coach from each team to attend **First Aid Training** each year.

6. Next First Aid Training Date: February 2, 2025

First Aid Training Site: Michael Sports Complex

7. Coaches will be required to **walk/inspect** their fields prior to each practice and game.

Umpires will also be required to walk the fields for potential hazards before each game.

- 8. Vero Beach Little League has completed and updated our **2025 Facility Survey on-line**.
- 9. Concession Stand Safety

Vero Beach Little League will offer concessions.

CONCESSION STAND SAFETY MANUAL SPRING 2025

The Vero Beach Little League Baseball will operate the concession stand at Thompson Little League Field and Michael Field Sports Complex. The home team shall always have a volunteer(s) that will be responsible for the operation of the concession stand during their respective game. A concession stand representative/Board member will assist the volunteer or volunteers with the general operation of the concession, however it will be the responsibility of those respective volunteers to set-up, run, and close the stand. Vero Beach Little League Baseball and its volunteers shall make every effort to protect the health of our customers, volunteers, and players through common sense practices while operating a food distribution facility. Continuing education for all who volunteer in the concession stand can be made available through the concession stand representative on an as needed basis.

All volunteers are responsible for personal hygiene, safe operation of the equipment, safe food preparation and storage, and the maintenance of a clean concession area.

CONCESSION RULES FOR ALL VOLUNTEERS

- 1. Jewelry must be to a minimum (jewelry can catch dirt, bacteria, & food particles)
- **2.** Wash hands before handling or serving food, after using the restroom, after coughing or sneezing, etc.
- **3.** Keep hands and/or fingers away from your mouth, hair, skin, or other body parts.
- **4.** Use utensils to handle food--NO BARE HANDS---use disposable gloves when available.
- **5.** No smoking or tobacco use in concession area.
- **6.** Do not prepare, handle, or serve food if suffering from open sores, flu, cuts, or a cold.
- 7. Inspect all food containers before using for any foreign substances, i.e. mold, insects
- **8.** Keep all areas clean and free of dampness, rodents, & insects. 9. Use airtight containers and shelves for storage.
- **10.** Keep cleaning products away from food storage.
- 11. Wash produce before serving and/or cooking.
- **12.** Thaw frozen foods in refrigerator and do not refreeze thawed food.
- **13.** Keep cooked food warm.
- **14.** Do not allow small children to serve or handle food.
 - "Vero Beach Little League Baseball By-Laws does not allow minors under the age of 13 in the concession stand."
- **15.** Keep food covered in refrigerator.

- **16.** Clean condiments' containers before storing in refrigerator.
- 17. Maintain clean counters and floors.
- **18.** Wash all equipment & utensils in hot soapy water before closing.
- **19.** Empty garbage as needed and before closing.
- 10. The League Safety Officer will inspect all equipment during the preseason.

Managers/Coaches will inspect equipment prior to each game. Umpires will be required to inspect equipment prior to each game.

11. Maintain one (1) board member on site during all VBLL Operations.

This League will use the Incident Tracking Form from the LL website, and will provide completed Accident Forms to the Safety Officer within evening close, of the incident.

Please see attached copy of Accident Reporting Form.

- 12. Each Team will be issued an updated **First Aid Kit** and be required to have it available at every practice and game.
- 13. Vero Beach Little League will require ALL TEAMS to enforce **ALL Little League Rules**, including providing Proper Equipment for catchers.
 - a. No on-deck batters.
 - b. Coaches will not warm up pitchers.
 - c. Bases will disengage on all fields.
- 14. League Registration Data for all Coaches/Managers and Players is attached. **OR** All Vero Beach Little League Manager/Coach and Player rosters have been uploaded *via the Little League Data Center*.
- 15. Sports Connect will be utilized for roster approval, along with Criminal Background Checks per JD Palatine recommendations.

Facility Name: Dyer Field	
Inspector: Kyle Eskew	
Date: 01/09/25 Time: 5:45 PM	
 □ Holes, damage, rough or uneversible □ Slippery areas, long grass □ Glass, rocks, other debris & for □ Damage to screens, fences ed □ Unsafe conditions around back □ Warning track condition □ Dugouts condition before and a □ Ensure telephones are availab □ Areas around bleachers free of □ General garbage clean-up □ Who is in charge of emptying g □ Condition of restrooms and restrooms and restrooms □ Concession stand inspection 	reign objects ges or sharp fencing stop, pitcher's mound after games le f debris garbage cans?
NOTES/HAZARDS: No hazards noted, trash cans emptied by off-go board supervision at Michael's Complex	ing board staff. Concession operated under
Signature: Kyle Eskew	Date: 1/09/2025

Facility Name <mark>: Michael Field</mark>	
Inspector: Kyle Eskew	
Date: 01/09/25 Time: 6:00 PM	M
 □ Holes, damage, rough or u □ Slippery areas, long grass □ Glass, rocks, other debris of □ Damage to screens, fence □ Unsafe conditions around of □ Warning track condition □ Dugouts condition before a condition □ Dugouts condition before a condition □ Ensure telephones are available. □ Areas around bleachers from General garbage clean-up □ Who is in charge of empty □ Condition of restrooms and □ Concession stand inspection 	& foreign objects s edges or sharp fencing backstop, pitcher's mound and after games ailable see of debris and garbage cans? d restroom supplies
NOTES/HAZARDS: No hazards noted, trash cans emptied by board supervision at Michael's Complex	off-going board staff. Concession operated under
Signature: Kyle Eskew	Date: 1/09/2025

Facility Name <mark>: Jake Owen Field</mark>						
Inspector: Kyle Eskew						
Date: 01/09/25 Time: 6:15 PI	M					
 □ Holes, damage, rough or u □ Slippery areas, long grass □ Glass, rocks, other debris □ Damage to screens, fence □ Unsafe conditions around □ Warning track condition □ Dugouts condition before a □ Ensure telephones are available □ Areas around bleachers free □ General garbage clean-up □ Who is in charge of empty □ Condition of restrooms and □ Concession stand inspection 	& foreign objects s edges or sharp fencing backstop, pitcher's mound and after games ailable see of debris and garbage cans? d restroom supplies					
NOTES/HAZARDS: No hazards noted, trash cans emptied by board supervision at Michael's Complex	off-going board staff. Concession operated under					
Signature: Kyle Eskew	Date: 1/09/2025					

Facility Name <mark>: Thompson F</mark>	i <mark>eld</mark>
Inspector: Kyle Eskew	
Date: 01/10/25 Time: 12:00	PM
 □ Holes, damage, rough or □ Slippery areas, long grass □ Glass, rocks, other debris □ Damage to screens, fence □ Unsafe conditions around □ Warning track condition □ Dugouts condition before □ Ensure telephones are av □ Areas around bleachers for □ General garbage clean-up □ Who is in charge of empty □ Condition of restrooms are □ Concession stand inspect 	& foreign objects es edges or sharp fencing backstop, pitcher's mound and after games railable ree of debris o ring garbage cans? and restroom supplies
NOTES/HAZARDS: No hazards noted, trash cans emptied by board supervision at Thompson Field.	y off-going board staff. Concession operated under
Signature: Kyle Eskew	Date: 1/10/2025

Facility Name: Bob Summe	rs/MC Fence Field
Inspector: Kyle Eskew	
Date: 01/10/25 Time: 10:30	AM
 □ Holes, damage, rough or □ Slippery areas, long grass □ Glass, rocks, other debrise □ Damage to screens, fence □ Unsafe conditions around □ Warning track condition □ Dugouts condition before □ Ensure telephones are average around bleachers for □ General garbage clean-up □ Who is in charge of empty □ Condition of restrooms are □ Concession stand inspect 	s & foreign objects es edges or sharp fencing d backstop, pitcher's mound and after games vailable free of debris p ying garbage cans? nd restroom supplies
NOTES/HAZARDS: No hazards noted, trash cans emptied b this site.	y CoVB Parks Employees. No concessions operated or
Signature: Kyle Eskew	Date: 1/10/2025

Forms/Documentation of Injuries

- Activities/Reporting Form
- Little League Baseball/Softball Accident Notification Form
- Safety Code for Little League

For Local League Use Only

Activities/Reporting

sets/forms_pubs/asap/GLClaimForm.pdf.

Prepared By/Position:

A Safety Awareness Program's Incident/Injury Tracking Report

League Name: League ID:				Incident Date:			
Field Name/Locatio	n:				Incide	ent Time	:
njured Person's Na	ame:			Date	of Birth: _		
Address:							⁄lale □ Female
City:							
Parent's Name (If F							
Parents' Address (I		City					
Incident occurred	while participating in	n:					
A.) □ Baseball	□ Softball	☐ Challenger	□ TAD				
B.) □ Challenger □ Junior	☐ T-Ball ☐ Senior	☐ Minor☐ Big League	□ Major		□ Interme	diate (50	/70)
, ,	□ Practice□ Travel from	☐ Game ☐ Other (Describe	☐ Tournament ☐ Special				
Position/Role of p	erson(s) involved in	incident:					
D.) ☐ Batter ☐ Third ☐ Umpire	☐ Baserunner☐ Short Stop☐ Coach/Manager	☐ Pitcher ☐ Left Field ☐ Spectator		☐ Catcher ☐ First E☐ Center Field ☐ Right☐ Volunteer ☐ Other		ield	
•	□ Coacii/ivianagei	·					
Type of injury							
Was first aid requi	ired? □ Yes □ No If	yes, what:					
•	medical treatment re nust present a non-res	•	•			in a gam	e or practice.)
Type of incident a	nd location:						
A.) On Primary Playing Field ☐ Base Path: ☐ Running or ☐ Sliding ☐ Hit by Ball: ☐ Pitched or ☐ Thrown or ☐ Batted		□ Seat	B.) Adjacent to Playing Field D.) Off B ☐ Seating Area ☐ Travel ☐ Parking Area ☐ Car or				
☐ Collision with: ☐ Player <i>or</i> ☐ Structure ☐ Grounds Defect ☐ Other:		□ Volu	C.) Concession Area ☐ Walking ☐ Volunteer Worker ☐ League Acti ☐ Customer/Bystander ☐ Other:		ague Activity		
	rt description of incid				•		
Could this socider	nt have been avaided	12 Have					
This form is for local Litt	nt have been avoided tle League use only (should s, unsafe practices and/or to	not be sent to Little Le	ague Internatio	nal). Th	is document s	should be	used to evaluate
obtain as much informa	please complete the Accide	ident claims or injuries	that could beco	me clai	ms to any elig	ible partic	ipant under the A

asap/AccidentClaimForm.pdf and send to Little League International. For all other claims to non-eligible participants under the Accident policy or claims that may result in litigation, please fill out the General Liability Claim form available here: http://www.littleleague.org/As-

Phone Number: (____) __

LITTLE LEAGUE® BASEBALL AND SOFTBALL ACCIDENT NOTIFICATION FORM INSTRUCTIONS

Accident & Health (U.S.)

Send Completed Form To:

Little League International 539 US Route 15 Hwy, PO Box 3485 Williamsport PA 17701-0485

Accident Claim Contact Numbers:

Phone: 570-327-1674

- 1. This form must be completed by parents (if claimant is under 19 years of age) and a league official and forwarded to Little League Headquarters within 20 days after the accident. A photocopy of this form should be made and kept by the claimant/parent. Initial medical/denta treatment must be rendered within 30 days of the Little League accident.
- Itemized bills including description of service, date of service, procedure and diagnosis codes for medical services/supplies and/or other
 documentation related to claim for benefits are to be provided within 90 days after the accident date. In no event shall such proof be
 furnished later than 12 months from the date the medical expense was incurred.
- 3. When other insurance is present, parents or claimant must forward copies of the Explanation of Benefits or Notice/Letter of Denial for each charge directly to Little League Headquarters, even if the charges do not exceed the deductible of the primary insurance program.
- 4. Policy provides benefits for eligible medical expenses incurred within 52 weeks of the accident, subject to Excess Coverage and Exclusion provisions of the plan.
- 5. *Limited* deferred medical/dental benefits may be available for necessary treatment incurred after 52 weeks. Refer to insurance brochure provided to the league president, or contact Little League Headquarters within the year of injury.
- 6. Accident Claim Form must be fully completed including Social Security Number (SSN) for processing.

League Name						Le	eague I.C).	
		PART ²	1						
Name of Injured Person/Claimant	SSN		Date of Birtl	h (MN	M/DD/YY) A	ge	Sex	
								☐ Female	□ Male
Name of Parent/Guardian, if Claimant is a Minor	r		Home Phon	ne (In	c. Area C	ode) Bi	us. Phon	e (Inc. Area	Code)
			()			- 1	()		
Address of Claimant		Ad	dress of Parent	/Guai	rdian, if d	ifferent			
					ŕ				
The Little League Master Accident Policy provide per injury. "Other insurance programs" include fa employer for employees and family members. Pl	mily's pers	sonal insurance	e, student insura	ance	through a	schoo	l or insur	ance throug	
Does the insured Person/Parent/Guardian have	any insura	nce through:	Employer Plan Individual Plan				School F Dental F		
Date of Accident Time of Accide	ent	Type of Injury							
I □A	M DPM	1							
Describe exactly how accident happened, include			e time of accide	ent:					
	9 presymi	, p							
Check all applicable responses in each column:	:								
	(4-7)	PLAYER MANAGER, VOLUNTEE! PLAYER AG OFFICIAL SO SAFETY OF VOLUNTEE!	R UMPIRE ENT COREKEEPER FICER		TRYOUT PRACTION SCHEDU TRAVEL TRAVEL TOURNA OTHER	CE JLED G TO FROM AMENT		SPECIAL E (NOT GAM SPECIAL ((Submit a c your appro Little Leagu Incorporate	IES) GAME(S) copy of val from ue

I hereby certify that I have read the answers to all parts of this form and to the best of my knowledge and belief the information contained is complete and correct as herein given.

I understand that it is a crime for any person to intentionally attempt to defraud or knowingly facilitate a fraud against an insurer by submitting an application or filing a claim containing a false or deceptive statement(s). See Remarks section on reverse side of form.

I hereby authorize any physician, hospital or other medically related facility, insurance company or other organization, institution or person that has any records or knowledge of me, and/or the above named claimant, or our health, to disclose, whenever requested to do so by Little League and/or National Union Fire Insurance Company of Pittsburgh, Pa. A photostatic copy of this authorization shall be considered as effective and valid as the original.

For Residents of California:

Any person who knowingly presents a false or fraudulent claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

For Residents of New York:

Any person who knowingly and with the intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

For Residents of Pennsylvania:

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

For Residents of All Other States:

Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

PART 2 - LEAGUE STATEMENT (Other than Parent or Claimant)							
Name of League		me of Injured Per		League I.D. Number			
Name of League Official		Position in League					
Address of League Official	Telephone Numbers (Inc. Area Codes) Residence: () Business: () Fax: ()						
Were you a witness to the accider Provide names and addresses of	any known witnesses	·					
Check the boxes for all appropriate		st one item in ea					
POSITION WHEN INJURED	INJURY		PART OF BODY	CAUSE OF INJURY			
□ 01 1ST □ 02 2ND □ 03 3RD □ 04 BATTER □ 05 BENCH □ 06 BULLPEN □ 07 CATCHER □ 08 COACH □ 09 COACHING BOX □ 10 DUGOUT □ 11 MANAGER □ 12 ON DECK □ 13 OUTFIELD □ 14 PITCHER □ 15 RUNNER □ 16 SCOREKEEPER □ 17 SHORTSTOP □ 18 TO/FROM GAME □ 19 UMPIRE □ 20 OTHER □ 21 UNKNOWN □ 22 WARMING UP	□ 01 ABRASIC □ 02 BITES □ 03 CONCUS □ 04 CONTUS □ 05 DENTAL □ 06 DISLOCA □ 07 DISMEM □ 08 EPIPHYS □ 10 FRACTU □ 11 HEMATO □ 12 HEMORA □ 14 PUNCTU □ 15 RUPTUR □ 16 SPRAIN □ 17 SUNSTR □ 18 OTHER □ 19 UNKNOV □ 20 PARALYS PARAPLI	SSION SION ATION IBERMENT SES Y IRE DMA RHAGE ITION JRE RE	 □ 01 ABDOMEN □ 02 ANKLE □ 03 ARM □ 04 BACK □ 05 CHEST □ 06 EAR □ 07 ELBOW □ 08 EYE □ 09 FACE □ 10 FATALITY □ 11 FOOT □ 12 HAND □ 13 HEAD □ 14 HIP □ 15 KNEE □ 16 LEG □ 17 LIPS □ 18 MOUTH □ 19 NECK □ 20 NOSE □ 21 SHOULDER □ 22 SIDE □ 23 TEETH □ 24 TESTICLE □ 25 WRIST □ 26 UNKNOWN □ 27 FINGER 	□ 01 BATTED BALL □ 02 BATTING □ 03 CATCHING □ 04 COLLIDING □ 05 COLLIDING WITH FENCE □ 06 FALLING □ 07 HIT BY BAT □ 08 HORSEPLAY □ 09 PITCHED BALL □ 10 RUNNING □ 11 SHARP OBJECT □ 12 SLIDING □ 13 TAGGING □ 14 THROWING □ 15 THROWN BALL □ 16 OTHER □ 17 UNKNOWN			
Does your league use batting helmets with attached face guards?							
If YES, are they							
time of the reported accident. I also best of my knowledge.	so certify that the info	rmation contained	d in the Claimant's Notif	ication is true and correct as stated, to the			
Date League	e Official Signature						

Safety Code for Little League

- Batters must wear protective NOCSAE helmets during practice, as well as during games. The helmet must include a jaw guard.
- Catchers must wear catcher's helmet (with face mask and throat guard), chest protector, and shin guards. Male catchers must wear a protective supporter and cup at all times.
- Except when runner is returning to a base, head first slides are not permitted. This applies only to Little League (Majors), Minor League, and Tee Ball.
- During sliding practice bases should not be strapped down.
- At no time should "horse play" be permitted on the playing field.
- Parents of players who wear glasses should be encouraged to provide "Safety Glasses."
- Players must not wear watches, rings, pins, jewelry, hard cosmetic, or hard decorative items.
- Catchers must wear catcher's helmet, face mask, and throat guard in warming up pitchers. This applies between innings and in bullpen practice. Skull caps are not permitted.
- Batting/catcher's helmets should not be painted unless approved by the manufacturer.
- Regulations prohibit on-deck batters. This means no player should handle a bat, even while in an enclosure, until it is his/her time at bat. This applies only to Little League (Majors), Minor League, and Tee Ball.
- Players who are ejected, ill, or injured should remain under supervision until released to the parent or guardian.